

Village of Derby Line, Vermont
Trustees Meeting
February 4, 2025
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, and Sarah Webster. Also present were Karen Jenne, Chris Goulet, Ed Barber from the Newport Daily Express, Jaret Judd - Road Foreman, Peggy Kelley - Village Clerk & Treasurer, and Kristal Wood - Assistant Clerk & Treasurer

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the Agenda: Review & Approve the Annual Meeting Warning

Richard made a motion to waive the reading of the Rules of Procedure. Sarah seconded. Motion carried.

Approval of Minutes of the January 21, 2025, Regular Trustees Meeting: Richard made a motion to approve the minutes of the Regular Trustees meeting of January 21, 2025 as previously amended. Sarah seconded. Motion carried.

2025-2026 Budget Discussion

The invoices from IWC for 2025 show an annual increase of \$251.56 CAD and the invoices from the Village of Stanstead for the sewer increased by \$22,800 CAD. Peggy was advised to use a conservative 80% exchange rate when converting the CAD funds to US dollars for our budget purposes. Richard will look closely at some needed reconfiguration of wages for next meeting. Overall, the year-to-date usage numbers versus budgeted are on track. We will use similar numbers for the next budget year.

Jaret received a higher-than-expected quote for the Baxter Park electrical outlet upgrade. The quote amount of \$10,000 is due to needing to re-wire the area to handle the upgraded amperage. We will continue to explore other solutions/quotes but renting a generator for larger events like Derby Line Day may be our best option.

Jaret brought up the new plow truck that we will need for the 2026/27 winter. The lead time of ordering the truck and then having it up fitted with our plow set up is approximately 19 months. Jaret will bring the truck and up-fit cost quote to the next meeting.

Orpha Durland Funds 6-month CD

The voters of Derby Line will need to decide what to do with the recently disbursed Orpha Durland funds. Per the trustees, Peggy researched interest rates to determine the best place to put the funds until the voters of Derby Line can decide what to do with the money.

Richard Creaser made a motion to direct Peggy to contact Joe Jenkins at Community Financial Services Group to have the Orpha Durland funds invested in a US Treasury bill with a maturity date of 5/6/2025. Sarah seconded. Motion carried.

Review & Approve the Annual Meeting Warning

The trustees reviewed the annual meeting warning but did not approve it yet. Karen Jenne pointed out that Peggy needs to clarify the wording for the "treasurer for a three-year term" to read "one treasurer for a three-year term" and to also reword the delinquent water, sewer and tax collector in the same manner. Peggy will revise the annual warning and bring before the board at the next regular meeting for final approval.

Business from Trustees, Treasurer and Road Foreman:

Road Foreman Update: No updates. Jaret will bring information on a truck and plow for the next meeting.

Trustees Update: No updates

Clerk/Treasurer Updates: No updates

New Business from the Audience:

Chris Goulet noted that Derby Line village residents pay the village tax and the full Town of Derby tax rate. He would like to better understand what services the Town of Derby tax provides to the village residents. The trustees and attendees shared that the bulk of our Derby taxes pay for education but also include services like zoning, listers office and police protection, among many other things.

Old business from the Audience (5-minute limit unless otherwise directed): None

Next Meeting: The next regular meeting will be on February 18, 2025 in the village hall at 6:30 p.m.

Executive Session: None

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #18993

The meeting was adjourned at 7:52PM

Respectfully submitted,
Kristal Wood, Assistant Clerk